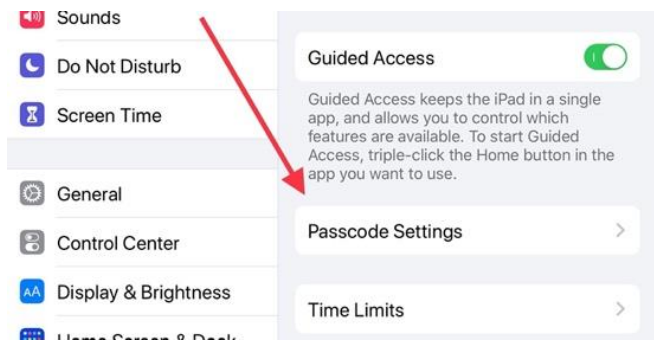


## Guide – Using Guided Access on the iPad

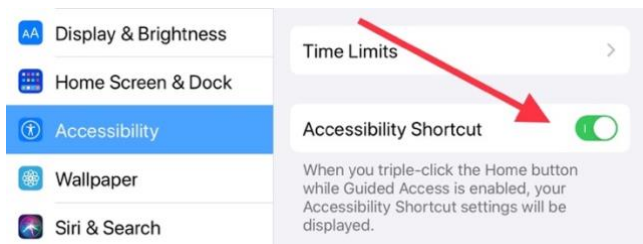
### Enable Guided Access:

- Go to settings.
- Scroll down and tap Accessibility.
- Scroll through the accessibility menu and tap Guided Access.
- Tap the button to turn on. The toggle is moved to the right and shows a green background when it is on.
- Next, tap Passcode Settings and Set Guided Access Passcode Settings.
- Enter a six-digit passcode.
- Write your passcode down!



### Enable the shortcut:

- Hit the back arrow twice to return to the Accessibility menu.
- Tap on Accessibility Shortcut at the very bottom.
- Tap Guided Access on the list. You should see a check mark on the left.
- Now you are all set!



### Lock into an app:

- Open the app that you want to lock the user into.
- Click your home button three times.
- Tap on the Guided Access choice. You may need to tap “Start” on the top right.
- You are now locked into the screen.

### Exit the app:

- If you want to leave Guided Access, you will need to click your home button three times.
- Enter the passcode you chose.
- You can now exit the app.